

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF HEALTH SERVICES

[M05-82]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

SP-026-DLS-OAD, "Clarification of fingerprinting requirements for residential care institutions, nursing care institutions, and home health agencies"

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Effective date: April 1, 2005

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement clarifies who must be fingerprinted before working in a residential care institution, nursing care institution, or home health agency in reference to A.R.S. § 36-411(A).

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Lisa Wynn, Deputy Assistant Director

Address: Department of Health Services  
Licensing Services  
150 N. 18th Ave., Suite 510  
Phoenix, AZ 85007

Telephone: (602) 364-3068

Fax: (602) 364-4808

E-mail: [wynnl@azdhs.gov](mailto:wynnl@azdhs.gov)

Or

Name: Kathleen Phillips, Rules Administrator

Address: Department of Health Services  
Office of Administrative Rules  
1740 W. Adams St., Suite 202  
Phoenix, AZ 85007

Telephone: (602) 542-1264

Fax: (602) 364-1150

E-mail: [phillik@azdhs.gov](mailto:phillik@azdhs.gov)

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement may be obtained from the Department of Health Services web site by selecting the appropriate link under "Division of Licensing Services" at [http://www.azdhs.gov/diro/admin\\_rules/substantive.htm](http://www.azdhs.gov/diro/admin_rules/substantive.htm) or from the Department of Health Services, Licensing Services, 150 N. 18th Ave., Suite 510, Phoenix, AZ 85007. The Department charges 25¢ per page for copying. Payment may be made with cash or by check or money order made payable to the Arizona Department of Health Services.

NOTICE OF AGENCY SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF WATER RESOURCES

[M05-81]

**1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**

GW40 Procedures for Establishing New Service Area Rights Within Active Management Areas

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

The substantive policy statement was issued on March 17, 2005.

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement sets forth the Department's policy on the establishment of new service area rights by cities, towns, and private water companies within active management areas.

**4. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a new substantive policy statement.

**5. The name and address of the person to whom questions and comments about the substantive policy statement may be directed:**

Name: Rose Mae Nokes  
Administrative Services Officer

Address: Department of Water Resources  
500 N. 3rd St.  
Phoenix, AZ 85004

Telephone: (602) 417-2420

**6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

Name: Creola Lasky  
Administrative Assistant, Records Management Unit

Address: Department of Water Resources  
500 N. 3rd St.  
Phoenix, AZ 85004

Telephone: (602) 417-2405

Copies are available at \$.25 per page.